



Cabinet Work Programme

Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at admin@testvalley.gov.uk.
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:
[Cabinet Members](#)

KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

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|----|--|---|-------------------|
| a. | Decisions on spending which are within the annual budgets approved by the Council | NO THRESHOLD | NOT KEY DECISION |
| b. | Decisions on spending above £50,000 included, with reservations, in the annual budget. | | ALL KEY DECISIONS |
| c. | Decisions on cash flow, investments and borrowings. | NO THRESHOLD | NOT KEY DECISION |
| d. | Decisions for spending beyond any approved budget. | SPENDING EXCESS OF £50,000 PER ITEM IS A KEY DECISION | |

Arrangements for making representations to the cabinet regarding decisions contained within the work programme

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the last column of the Work Programme on any matter where a decision is to be made.

Test Valley Borough Council – Overview and Scrutiny Committee – 7 November 2016

Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
30 Nov 16 (R)	Council's Parking Enforcement and Appeals Policy	No	Cabinet	No	Report of the Planning Policy & Transport Portfolio Holder	Corporate Director	01 Aug 2016
30 Nov 16 (R)	Community Infrastructure Levy – Revised Reg 123 list	Yes	Cabinet	No	Report of the Planning Policy & Transport Portfolio Holder	Corporate Director	20 Jun 2016
30 Nov 16 (R)	Budget Strategy	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance	12 Jan 2016
30 Nov 16 (R)	Asset Management Plan Update	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance	12 Jan 2016

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
30 Nov 16 (R)	Capital Programme Update	No	Council	No	Report of the Economic Portfolio Holder	Head of Finance	12 Jan 2016
30 Nov 16 (R)	Write-Off of Uncollectable Debts	No	Cabinet	No	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation and Project Enterprise)	30 Sep 2016
30 Nov 16 (R)	Councillor Role Definition: All Members	No	Council	No	Report of the Corporate Portfolio Holder	Head of Legal and Democratic Services	27 Oct 2016
21 Dec 16 (R)	OSCOM Recommendations on Planning Policy Panel and Area Planning Committees	No	Cabinet	No	Report of the Planning Policy and Transport Portfolio Holder and the Planning and Building Portfolio Holder	Corporate Director	18 Nov 2016

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
21 Dec 16 (R)	Council Tax Support Scheme 2017/18	Yes	Cabinet	No	Report of the Economic Portfolio Holder	Acting Head of Revenues (Benefits & Customer Services)	14 Nov 2016
21 Dec16 (R)	Review of Head of Estates / Member Panel delegated authority to purchase property investments	No	Cabinet	No	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation and Project Enterprise)	24 Oct 2016
21 Dec 16 (R)	Community Toilet Scheme	Yes	Cabinet	Yes	Report of the Economic Portfolio Holder	Head of Estates and Economic Development	14 Nov 2016
21 Dec 16 (R)	Valley Housing Matters	Yes	Cabinet	Yes	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation and Project Enterprise)	01 Aug 2016

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
21 Dec 16 (R)	Private Sector Housing Caseworker	Yes	Cabinet	Yes	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing and Environmental Health	13 Oct 2016
18 Jan 17 (R)	Fees and Charges for Leisure Centres	No	Cabinet	No	Report of the Community and Leisure Portfolio Holder	Head of Community and Leisure	26 Sep 2016
18 Jan 17 (R)	Budget Forecast Update	No	Cabinet	No	Report of the Economic Portfolio Holder	Head of Finance	24 Oct 2016
18 Jan 17 (R)	Valley Housing Matters	Yes	Cabinet	Yes	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation and Project Enterprise)	18 Nov 2016

Test Valley Borough Council – Overview and Scrutiny Committee – 7 November 2016

Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
15 Feb 17 (A)	Update of Contaminated Land Strategy	No	Cabinet	No	Report of the Housing and Environmental Portfolio Holder	Head of Housing and Environmental Health	14 Nov 2016
15 Feb 17 (A)	Revised CIL Reg 123 List	Yes	Council	No	Report of the Planning Policy & Transport Portfolio Holder	Corporate Director	24 Oct 2016
15 Feb 17 (A)	Valley Housing Matters	Yes	Cabinet	Yes	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation and Project Enterprise)	18 Nov 2016
15 Mar 17 (R)	Valley Housing Matters	Yes	Cabinet	Yes	Report of the Economic Portfolio Holder	Acting Head of Revenues (Local Taxation and Project Enterprise)	18 Nov 2016

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
15 Mar 17 (R)	Test Valley Electoral Review Ward Pattern Submission	Yes	Council	No	Report of the Corporate Portfolio Holder	Corporate Director	18 Nov 2016
tbc	Devolution for the People of Hampshire and Isle of Wight	No	Cabinet	No	Leader	Chief Executive	29 Feb 2016

* Members of the public will be excluded from the discussion during the consideration of these reports in the event that they contain information which is not to be made public in accordance with the relevant legal provisions.

Test Valley Borough Council – Overview and Scrutiny Committee – 7 November 2016

MOVED/DELETED ITEMS

Original Date Of Decision	Item	Moved/Deleted	Reason For Move/Deletion	Informed By	Date Informed
1 Jun 16	East Anton Public Art – Next Stage	Moved to 27 Jul 16	Awaiting further information	Head of Community and Leisure	17 May 2016
7 Sept 16 (R)	Tree Management Contract	Deleted	Approval has previously been agreed as part of the budget setting process	Head of Community and Leisure	17 August 2016
5 Oct 16 (A)	Council's Parking Enforcement and Appeals Policy	Moved to 2 Nov 16	Awaiting further information	Corporate Director	13 September 2016
5 Oct 16 (A)	Private Sector Housing Grants and Loans	Moved to 2 Nov 16	Awaiting further information	Head of Housing & Environmental Health	19 September 2016
5 Oct 16 (A)	Valley Housing Matters	Deleted	No items for business	Head of Legal and Democratic Services	20 September 2016
5 Oct 16 (A)	Amendments to Officer Scheme of Delegations	Moved to 2 Nov 16	Awaiting further information	Head of Legal and Democratic Services	20 September 2016
2 Nov 16 (R)	Budget Strategy	Moved to 30 Nov	Necessary officer attendance	Corporate Director	18 October 2016
2 Nov 16 (R)	Community Infrastructure Levy – Revised Reg 123 list adoption	Moved to 30 Nov 16	Additional comments received during public consultation	Planning Policy Manager	10 October 2016

Test Valley Borough Council – Overview and Scrutiny Committee – 7 November 2016

Original Date Of Decision	Item	Moved/Deleted	Reason For Move/Deletion	Informed By	Date Informed
2 Nov 16 (R)	Council's Parking Enforcement and Appeals Policy	Moved to 30 Nov 16	Awaiting further information	Corporate Director	11 October 2016
30 Nov 16 (R)	Private Sector Housing Caseworker	Moved to 21 Dec 16	Received additional information	Head of Housing and Environmental Health	2 November 2016
30 Nov 16 (R)	Review of Head of Estates / Member Panel delegated authority to purchase property investments	Moved to 21 Dec 16	Further constitution consideration required	Acting Head of Revenues (Local Taxation and Project Enterprise)	14 November 2016
21 Dec 16 (R)	Valley Housing Matters	Moved to 21 Dec 16	Update required	Acting Head of Revenues (Local Taxation and Project Enterprise)	14 November 2016